

Accredited Unanet GovCon: Planning Project Resources Assessment Guide



The Unanet Accreditation Program is an industry standard that will help validate your level of skill and knowledge using Unanet products. Accreditation will help to set you apart in the competitive world of enterprise applications.

The Unanet Planning Project Resources Accreditation demonstrates users' knowledge required to perform processes related to creating labor and expense plans and budgets using Unanet GovCon.

This exam guide is intended to provide you with an overview of the format and content of the accreditation exam. In this guide, you will find a list of categories and topics with their weight distribution, as well as suggested resources to prepare for the exam.

EXAM BLUEPRINT

- The exam consists of 25 multiple choice questions.
- This is a timed 30-minute exam.
- The minimum passing score for the exam is 80%.
- You will be given one attempt to pass the exam; if you do not pass, you will need to complete the recommended training listed below before attempting the exam again.
- The exam questions will include the categories and topics listed below and are weighted as shown:

CATEGORY		WEIGHT
Selecting Resources	<ul style="list-style-type: none"> Utilizing TBD Users and UnaSource Users Using Reports to Identify Project Resources 	23%
Planning Labor and Expenses	<ul style="list-style-type: none"> System requirements for Project planning User requirements for Project planning Creating and modifying Project plans 	42%
Evaluating Project Performance	<ul style="list-style-type: none"> System settings for Project Accounting reports Using Reports to assess Project status Reforecasting methods to manage Project performance 	29%
Using Plan Sets	<ul style="list-style-type: none"> Creating baseline Project plans Using multiple Plan Sets 	6%

EXAM PREPARATION

The exam is based on the training content listed below. While it is optional, we recommend you complete the following courses before attempting the exam.

Self-Paced eLearning	
Unanet GovCon	Introduction to Managing Project Resources (ELN)
	Using Project Plans (ELN)

Instructor-Led Training or Self-Directed Learning	
Unanet GovCon	Introduction to Project Management (ILT)
	Planning Project Resources (ILT) or (SDL)

RESOURCE DOCUMENTS

As an alternative to our training content, you may also review the exam topics in our Help documentation and Support Portal.

Resource Documents	
Support Portal	Skills, Skill Level, Skill Profile, Skill Type, Locations, Labor Categories, TBD User, UnaSource User, Resource Allocation
	Project People Plans, Project Expense Plans, Project Expense Budgets, Plan With Grid, Basic Expense Planning in the Grid, Forecast - People Planner, Forecast - Expense Planner, Cost Summary & Status, Project Revenue & Funding Summary
	Project Cost Reporting, Swap Resources, Shifting Plans/ Assignments, Plan Set Names, Plan Sets, Set Active Plan Sets, Steps for Locking Plan Sets, Using Multiple Plan Sets, Forecast - Lock Plan Sets
Help	Reports - Resource - Skills Profile, Reports - Resource - Resource Allocation Bar Chart, Reports - Resource - Resource Allocation
	Reports - Project - Periodic - Performance, Reports - Project - Periodic - Forecast, Reports - People - Periodic - Resource Allocation, Reports, Resource - periodic - Resource Allocation
	Help - Manage Project Profile - Plan Sets

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